No. ST/Mattress-procure/ Dlgs dated at Mysore-10, the 30.01.2015

TENDER NOTIFICATION

Sealed tenders are invited on behalf of President of India, from reputed firms for mattresses to be supplied to Postal Training Centre, Mysore for a period of one year from the date of acceptance of tender/ award of work which can be extended for a further period at the discretion of the competent authority. The method of submission of tender, amount of Earnest money/ security deposit and general terms and conditions applicable to supply has been mentioned in Annexure I. The supply is to be performed strictly as per parameters/ technical specifications given in Annexure II along with the terms and conditions. The proforma for submission of tender has been given in Annexure III (for Technical Bid) and Annexure IV (for commercial bid) to this notice-inviting Tender. The schedule of tender is given as under.

- Tender No: ST/Mattress-procure/Dlgs
- Price of the tender form: Rs.500/- (Non-refundable)
- Amount of Earnest Money Deposit: Rs.20,000/-
- Approximate value of the tender: Rs.4 lakh p.a
- Last date and time of receipt of tender: 24.02.2015 at 1300 hours
- Date & time of opening of the tender: 24.02.2015 at 1400 hours
- Venue: Postal Training Centre, Mysore-570010

The tender form along with terms and conditions can be had from the undersigned, from this office on any working day (Monday to Friday) during working hours till 24.02.2015 upto 1100 hours on production of the receipt for depositing the amount of Rs.500/- as application fee in any Post Office or Postal Order for Rs.500/- drawn in favour of the Assistant Director (Admn), Postal Training Centre, Mysore or it can be downloaded from website downloaded from the e-procurement portal www.eprocure.gov.in. Those who have downloaded the tender document from the Central Public Procurement portal should attach the postal order for Rs.500/- (Rupees five hundred only) along with the tender. The tender document fee is non refundable. The payment of Rs.500/- towards tender document is not exempted to any category of bidders except firms registered under NSIC/ DGS&D/ MSME Act 2006 (part II Acknowledgment) with current validity. The Earnest Money Deposit of Rs.20,000/- must be deposited by the bidders in any post office and original receipt in the form of ACG-67 issued by the Post Office should be submitted along with their bid. Tenderer shall note that no other form of EMD is acceptable. Any tender without EMD amount will be rejected straight away.

The tenders completed in all respects must be received in this office before the date and time indicated in the Schedule of Tender in para 1 above. The tenders received after the scheduled date and time will be rejected outright. The tenders should be sent only by Regd/ speed post / on hand duly sealed and superscribed as “Tender for procurement of mattresses to PTC, Mysore”.

Signature of the Tenderer with seal
Asst. Director (Admin)
The tender cover should be addressed to the Assistant Director (Admn), Postal Training Centre, Mysore-570010 and only one tender should be kept in one cover. This office will not be responsible for any postal / transit delay. The tenders sent through couriers will not be accepted and the tender is not transferable.

Signature of the Tenderer with seal  
Asst. Director (Admin)
ANNEXURE- I

GENERAL TERMS AND CONDITIONS

Sub: Notice Inviting Tender for Supply of Mattresses

1. **Parties:**
The parties to the contract are the contractor (the Tenderer to whom the work have been awarded) and the Government of India through Department of Posts for & on behalf of President of India.

2. **Addresses:**
For all purposes of the contract including arbitration there under, the address of the contractor mentioned in the tender shall be the final unless the contractor notifies a change of address by a separate letter sent by Registered post with acknowledgement due, to the Department of Posts. The contractor shall be solely responsible for the consequences of the omission or error to notify change of address in the aforesaid manner.

3. **Earnest Money:**
Earnest Money of Rs.20,000/- (Rs. Twenty thousand only) must be deposited by the bidders in any Post Office and Original Receipt provided by the Post Office in token of having received the amount should be submitted along with their tenders. **Firms registered under SSI/NSIC/DGS&D/ Department of Commerce & Industry, with current validity, are exempted from furnishing the Earnest Money of Rs.20,000/-**.

   No request for transfer of any previous deposit of Earnest money or Security deposit or payment of any pending bill held by the Department in respect of any previous work will be entertained.

   Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of Earnest money will be forfeited to the Government.

   **The tenders without Earnest Money Deposit will be summarily rejected.**

   No claim shall be against the Government/Department in respect of erosion in the value or interest on the amount of Earnest Money Deposit or Security deposit. EMD of unsuccessful bidders will be returned to them after expiry of final bid validity and latest on or before the 30th day after the award of the contract. Bid security will be refunded to the successful bidder on receipt of Performance Security Deposit.

   Signature of the Tenderer with seal

   Asst. Director (Admin)
4. **Preparation and submission of tender:**
The tender should be submitted in two parts namely Technical bid along with the proof of Earnest Money Deposit (in Form given in Annexure III) and commercial bid (in Form given in Annexure IV) and each should be kept in a separate sealed cover. Both the bids should be kept in another sealed cover addressed to the undersigned. The outer envelope containing sealed cover should bear the address, tender number and date subject of tender, date and time of opening of the same. The inner envelopes should be superscribed with tender number, subject of tender, whether the envelope is containing “Technical bid” or “Commercial Bid” and the date of opening of the Tender. Bidder should take into account any corrigendum published on the tender document before submitting their bids.

Those covers which are found not sealed will be summarily rejected.

5. **Signing of tender:**

Individual signing the tender or other documents connected with contract must specify whether he signs as:

(a) ‘Sole Proprietor’ of the concern or constituted attorney of such sole proprietor
(b) A partner of the firm, if it be partnership firm in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration dispute concerning the business of partnership either by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firm.
(c) Director or Principal Officer duly authorized by the board or Directors of the company, if it is a company.
(d) Copy of authorization/ nomination of the officer to execute tender/ contract from the competent authority in case of Co-operative Society.

**N.B:**

(i) In case of partnership firm, a copy of partnership agreement or general power of attorney duly attested by a Notary Public, should be furnished on a stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender

(ii) In case of partnership firm, where no authority to refer disputes concerning the business of partnership has been conferred on any partner, the tender and all other related documents must be signed by all partners of the firm.

Signature of the Tenderer with seal

Asst. Director (Admin)
(iii) A person signing the tender form or any documents forming part of the tender on behalf of another person should have an authority to bind such other person and if on enquiry it appears that the persons so signing had no authority to do so, the Director of Postal Training Centre, Mysore may without any prejudice, cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.

(iv) The tenderer should sign and affix his/her firm’s stamp at each page of the tender and all its annexure as acceptance of the offer made by the tenderer will be deemed as contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED/ DETACHED FROM THIS NOTICE INVITING TENDER.

6. Technical Bid:

The Technical bid should be submitted in form given in Annexure – III along with the original receipt obtained from any Post Office for the deposit of Earnest Money for the amount indicated in Clause 3 along with the documents mentioned in Part II of Annexure-III.

7. Commercial Bid:

7.1 The Commercial Bid should be submitted in form given in Annexure –IV, in a separate sealed cover kept inside the main cover. **The Commercial Bids of the Tenderers short-listed after evaluation of technical bids will be opened either on the same day or on a specified date and time to be intimated to the respective Tenderer.** A duly constituted Tender Evaluation Committee (TEC) will evaluate the Technical bids and Commercial Bids.

7.2 A consolidated price should be quoted along with its break up showing various items of charge. **The price quoted shall be firm and final. “The price should be inclusive of all kind of incidental charges, taxes, etc. The total consolidated price shall be the basis for considering the bid”**.

7.3 Taxes, if any, to be paid need to be duly indicated in the bid otherwise no extra payment would be made for this purpose.

7.4 Terms of payment as stated in Tender Document shall be final.

7.5 At the time of payment, Income Tax if any shall be deducted at source as per Government Rules and guidelines as may be prevailing at the time of payment.

7.6 No terms and conditions should be entered by the Tenderer along with the commercial bid.

Signature of the Tenderer with seal

Asst. Director (Admin)
8. **Validity of the bids:**

The bids shall be valid for a period of 90 days from the date of opening of the tenders. The approved contact will be in force for a period of **one year** from the date mentioned in the formal agreement and can be extended for a further period at the discretion of the competent authority of this Department.

9. **Opening of the Tender:**

The Tenderer is at liberty either himself or authorize not more than one representative to be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the Tenderer should bring with him a letter of authority from the Tenderer and proof of identification. On the date and time indicated in the “Schedule of Tender”, Technical bids will be opened first and read out in the presence of Tenderers’ representatives. Thereafter, Commercial Bids of the Tenderers short-listed after evaluation of technical bids will be opened either on the same day or on a specified later date and time to be intimated to the respective Tenderer.

10. **Criterion for Evaluation of Tenders:**

10.1 The evaluation of the tenders will be made first on the basis of technical information furnished in form given in Annexure – III, which includes;

10.1.1 Payment of Earnest Money (Bid Security) of Rs 20,000/- and payment of tender form fee of Rs.500/- credited at any Post Office.

10.1.2 Submission of documents mentioned in Part II of Annexure-III.

10.1.3 Submission of Power of Attorney, if all partners of a Partnership Firms have not signed the tender documents in each page.

10.2 The Commercial Bid of such firms found valid based on technical parameters, as per Part-I and II of Annexure – III, will be opened either on the same day or on the date, time and venue to be announced after opening of the Technical Bid.

**Evaluation of Commercial Bids will be based on total consolidated price and not the basic price or individual price.**

10.3 It must be kept in view that no decision will be given by the Tender Evaluation Committee or any inferences drawn during the meeting of this committee by the Tenderers or their representatives will be their own view and the Department will not be responsible and abide by the same. The reasons for selections or rejections of a particular tender will not be disclosed.

Signature of the Tenderer with seal

Asst. Director (Admin)
10.4 The award of work will be further subject to any specific terms and conditions of the contract given in Part II of Annexure – II of this NIT.

11. Right of acceptance

11.1 The Department of Posts reserve all rights to reject any tender including of those Tenderers who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of the Department of Posts in this regard is final and binding.

11.2 Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor’s quotation.

12. Communication of Acceptance

Successful Tenderer will be informed of the acceptance of his tender. Necessary instructions regarding the amount and time provided for security deposit will be communicated.

13. Time Schedule for completion of work

The work must be completed within the time schedule prescribed in the supply order.

14. Security Deposit

14.1 The successful tenderer will have to furnish Performance Security Deposit @ 10% of the value of goods/ works (fixed in multiple of thousand) by

(i) NSC/TD account pledged in favour of President, Government of India or Fixed Deposit in a Nationalised Bank pledged to the Department of Posts for a period extending to six months beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

OR

(ii) Bank Guarantee from a Nationalised Bank for a period extending to six months beyond the date of completion of all contractual obligations of the supplier including warranty obligations, within seven days from the date of acceptance of the tender and produce the documents in original.

(iii) The Security Deposit will not be adjusted against any payment due to the firm from the Department of Posts.

Signature of the Tenderer with seal

Asst. Director (Admin)
14.2 The Security Deposit can be forfeited by order of the Department of Posts in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said Security Deposit as may be considered by the Department of Posts sufficient to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of firm’s bill has been received and examined.

15. **Penalty**

In the event of the contractor failing to:

(i) Observe or perform any of the conditions of the supply order/terms and conditions of NIT or supply of the items as set out herein (or)

(ii) Execute the supply order in good and workmen-like manner and to the satisfaction of and by the time fixed by the Department of Posts:

a) It shall be lawful for the Department of Posts in its discretion in both the events to withhold/cancel the supply order and to make such arrangement as the department may think fit at the risk of the supplier.

b) In the event of (a) above, any excess cost incurred by reason of the difference between the prices paid and the accepted rates, Department of Posts may charge the amount of such excess cost to the supplier to be adjusted from the Security Deposit or demand the supplier to pay the said amount within seven days to the credit of the Department of Posts.

c) In the event of discovery of any defect due to the fault of the contractor for supplying the defective goods, the supplier shall be bound to replace the entire defective goods at his own cost within the time fixed by the Department of Posts.

d) In the event of rejection of whole goods, the Department of Posts may at its discretion, either;

(i) Permit the supplier to supply the goods within such time as the Department may specify at supplier’s own cost which shall include the cost of all sorts i.e., material, labour, overheads, transportation etc., (OR)

(ii) Arrange to procure the goods from elsewhere than the supplier in which case the amount of extra cost, if any, shall be recovered from the supplier in the matter provided in Sub-Clause (b) of this Clause.

Signature of the Tenderer with seal

Asst. Director (Admin)
e) The powers of the Department of Posts under this condition shall in no way affect or prejudice the powers in certain events to terminate the contract vested in him as herein provided nor forfeiture of deposit mentioned under clause 14 above.

f) Since the work being awarded to the contractor is of important nature, the time schedule given in clause 13 must be adhered to failing which a penalty at the rate of 2% per week delay will be imposed which will be recovered in the manner stated in sub-clause (b) of this clause.

16. Natural calamity, Strike etc.,

In case of strike, combination of workmen or natural calamity of any kind, fire accidents or circumstances beyond the control of the firm causing stoppage of his work, whereby the delivery or completion of work may be suspended resulting in undue delay without penalty, Department of Posts shall have the power during such stoppage to get the work done elsewhere, without charging the contractor. No obligation will rest on the Department of Posts to pay for any portion of the work undertaken before such a stoppage. The contractor shall provide every facility for removal and use of materials as may be necessary for timely completion of the work.

17. Insolvency etc.

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company, the passing of any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified, the Department of Posts shall have the power to terminate the contract without previous notice.

18. Breach of Terms And Conditions

In case of breach of any of terms and conditions mentioned above, the competent authority will have the right to cancel the work order without assigning any reason there for and nothing will be payable by this Department in that event and the Security deposit shall also stand forfeited.

19. Subletting of work

The firm shall not assign or sublet the work or any part of it to any other person or party without having first obtained permission in writing of the Director General, Department of Posts, which he will be at liberty to refuse if he thinks fit.

Signature of the Tenderer with seal

Asst. Director (Admin)
20. **Right to call upon information regarding status of work**

The Department will have the right to call upon information regarding status of work at any point of time.

21. **Precautionary measures**

21.1 While observing the economy in costs in his own interest the contractor must be careful that quality and cleanliness of the work is maintained as well as time scheduled prescribed etc should not be disturbed.

21.2 The contractor must take every care to see that the work or any portion thereof, does not fall into unauthorized hands. Care should be taken to execute the work under proper security conditions and no spare item of work / copies should be retained / sold or otherwise made over by the contractor or any of his staff members to any person other than the person(s) authorized by the Department of Posts.

22. The tender is not transferable. Only one tender shall be submitted by one Tenderer.

23. Further order (Repeat Order), if any, not exceeding 25% of the tender quantity should be honoured at the same terms and conditions.

24. **Terms of payment:**

24.1 No payment shall be made in advance nor shall any loan from any bank or financial institution be recommended on the basis of the order of award of work.

24.2 The contractor shall submit the bill, on completion of the supply for sanction of the amount of bill and passing the bill for payment. The payment will be made after supply and after the Department of Posts has verified that the mattress supplied has the exact mattress which has been ordered.

24.3 All payments shall be made by cheque only.

24.4 The Department of Posts shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding para.

24.5 The term “payment” mentioned in this para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Security Deposit governed by the separate clauses of the contract.

24.6. Wherever applicable all payments will be made as per schedule of payments stated in Part – II of Annexure II.

Signature of the Tenderer with seal

Asst. Director (Admin)
25. **Arbitration:**

If a dispute arises out of or in connection with this contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agreed to submit that dispute to arbitration under the ICADR Arbitration rules, 1996. The authority to appoint the arbitrator(s) shall be the International Centre for Alternative Dispute Resolution. The International Centre for Alternative Dispute Resolution will provide Administrative services in accordance with the ICADR Arbitration Rules, 1996. The number of arbitrator shall be ONE. The language of the arbitration proceedings shall be in English. The place of arbitration proceedings shall be at Bengaluru.

Signature of the Tenderer with seal

Asst. Director (Admin)
Annexure-II
Sub: Notice Inviting Tender to supply Mattresses

Part –I

Parameters and Technical Specifications for executing the work

Description Of Mattress required:

<table>
<thead>
<tr>
<th>Parameters</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Density</strong></td>
<td>80 kg/M³ + 5%</td>
</tr>
<tr>
<td><strong>Thickness &amp; size</strong></td>
<td>75 x 36 x 4”</td>
</tr>
<tr>
<td><strong>Top</strong></td>
<td>Quilted</td>
</tr>
<tr>
<td><strong>Cloth</strong></td>
<td>Polyester Cotton Printed Weave</td>
</tr>
<tr>
<td><strong>Construction</strong></td>
<td>Rubberised Coir 1.5” + 1” polyurethane foam in the middle + 1.5” rubberized coir + 12 mm foam with quilt top</td>
</tr>
</tbody>
</table>

The mattress should provide good support for the spine and the mattress should not sag. The mattress should be cushioned with 100% polyurethane foam, high density re-bonded foam which should be perfect for all the climates with good finishing.

The material should be packed properly so as to reach the destination without any damage.

Signature of the Tenderer with seal Asst. Director (Admin)

Part-II:

Terms and conditions specific to the contract:

- The rates quoted should be inclusive of all taxes.
- The stores should be delivered on or within the due date which will be noted in the supply order.
- Delivery should be made at the following address free of cost to the office of the Director, Postal Training Centre, Mysore – 570 010.
- The bill should be raised on the POSTAL TRAINING CENTRE mentioned above for the quantity supplied to them. The rates quoted should be per mattress and inclusive of all taxes/charges.
- The receipt of the supply order should be acknowledged by return of post. Any violation of terms and conditions or supply of inferior quality of stores will result in total rejection of stores, apart from taking suitable remedial action at your cost & risk.
• Payment shall be made by cheque only on completion of the work in full, after deducting the TDS and other taxes admissible from time to time.
• The Department of Posts shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties.
• An advance stamped receipt should be sent along with the bill in triplicate.
• Certificate to the effect that the firm is not blacklisted by any Government Department nor is any criminal case registered against the firm or its owner or partners anywhere in India. The firms which are blacklisted by any Government Department shall not be considered for this tender.
• In case of breach of any terms and conditions, the competent authority reserves the right to call explanation of firm by issuing show cause notice. In case of non satisfactory reply, action like forfeiting of security money or black listing the firm can be taken.
• The validity of the tender period at the same rates, terms and conditions can be extended for a further period at the discretion of the Director, Postal Training Centre, Mysore.

Signature of the Tenderer with seal

Asst. Director (Admin)
Annexure – III
Part-I

TECHNICAL INFORMATIONS AND UNDERTAKING
(See Clause 6 of Annexure I of this Tender document.)

Sub: Notice Inviting tender for supply of Mattress

1. Name/ Address of the Tenderer/Concern :
   with contact no. and e-mail address

2. Nature of the Concern
   (i.e, Sole Proprietor or Partnership Firm or a Pvt Ltd
   Company or a Public Ltd Company or a Government Department
   or a Public Sector Organization or a Regd Co-operative Society)

3. Whether Earnest Money Deposit (Bid security) is paid?
   If so, please furnish details.
   (i) Receipt No issued by PO (Original
       Receipt should to be enclosed)
   (ii) Amount
   (iii) Name of the PO

4. Details of tender application fee :

   UNDERTAKING :

   1. I/We undertake that I/we have carefully studied all the terms and conditions and
      understood the parameters of the proposed work of the Department of Posts and shall abide by
      them.

   2. I/We also undertake that I/We have understood “Parameters and Technical specifications” for
      performing the work mentioned in Annexure II of the tender and shall execute the work
      strictly as per these “Parameters and Technical Specifications”.


3. I/We further undertake that the information given in this tender are true and correct in all respect and we hold the responsibility for the same.

4. I/we also undertake that the samples being supplied with Technical Bid are in accordance with specifications given in the Part – I of Annexure – II to the NIT and I/we shall be responsible for rejection/cancellation of contract if the sample are not found up to the mark or for civil/criminal proceedings if the material supplied is found to be sub-standard or not in accordance with the sample furnished along with the tender, at a future date.

Date: (Dated Signature of Tenderer with Stamp of the firm/company)

Part – II of Annexure-III

Documents to be enclosed.

1. Each page of NIT and its Annexure, comprising 18 pages, has to be signed, stamped and enclosed. (Clause 5 of Annexure-I refers).

2. **Income Tax returns** for the Assessment Yrs of **latest two years** duly authenticated.

3. Copy of Certificate of Registration for VAT or similar registration with Govt. Authorities duly authenticated.

4. Copy of Registration Certificate issued by District Industries Centre, Govt. of Karnataka / NSIC, Govt. of India Enterprise/DG, S&D in respect of those who are seeking **exemption** for payment of Earnest Money Deposit (Bid Security).

5. **In case of Private Ltd Co. or Public Ltd Co or Registered Co-operative Society, Annual Reports** consisting of Balance sheet and Profit and Loss Account for the latest two years duly authenticated

6. **In case of Sole Proprietorship or Partnership** **Balance Sheets and Profit & Loss Account** for the latest two years, duly authenticated.

7. List of major customers to whom the mattresses were supplied during the last two years, with date of supply and quantity.

8. Copy of PAN card, if PAN number is not mentioned in the IT Returns.

9. Copy of the ISO certification of the product, if any

10. The brand for which the quote is given along with the product brochure.

11. Any dealership certificate issued from the original manufacturer/ supplier.
12. The tenderer should be able to show the sample of the mattress to the committee for inspection on the date/time which shall be mentioned separately.

13. Any other information important in the opinion of the Tenderer.

Signature of the Tenderer with seal  Asst. Director (Admin)
DEPARTMENT OF POSTS, INDIA

Annexure –IV

TENDER FORM -2: COMMERCIAL INFORMATIONS

(See Clause 7 of Annexure I of this Tender Document)

Sub: Notice Inviting Tender for supply of **Mattresses**

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Rate per mattress (including freight, all taxes and incidental charges etc)</th>
<th>Total (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>75 x 36 x 4”, polyester cotton printed weave, Rubberised Coir 1.5” + 1” polyurethane foam in the middle + 1.5” rubberized coir + 12 mm foam with quilt</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Prices should be quoted in Indian rupees only.

3. Any other information.

**Note:-**

The bid shall be valid for a period of one year from the date of opening of the tenders.

(Dated Signature of Tenderer with Date):
Stamp of the firm/company)
CHECK LIST OF DOCUMENTS TO BE SUBMITTED IN RESPONSE TO THE ABOVE TENDER

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Each page of NIT and its Annexure, comprising 18 pages, has to be signed, stamped and enclosed. (Clause 5 of Annexure-I refers).</td>
</tr>
<tr>
<td>2</td>
<td>Whether tender application fee (Rs.500/-) paid and receipt enclosed</td>
</tr>
<tr>
<td>3</td>
<td>Whether EMD amount (Rs.20,000/-) has been paid and receipt enclosed</td>
</tr>
<tr>
<td>4</td>
<td><strong>Income Tax returns</strong> for the latest two years duly authenticated.</td>
</tr>
<tr>
<td>5</td>
<td>Certificate of Registration for VAT or similar registration with Govt Authorities duly authenticated</td>
</tr>
<tr>
<td>6</td>
<td>Copy of Registration Certificate issued by District Industries Centre, Govt. of Karnataka /NSIC, Govt. of India Enterprise/DG, S&amp;D in (seeking <strong>exemption</strong> for payment of Earnest Money Deposit (Bid Security).</td>
</tr>
<tr>
<td>7</td>
<td>In case of Pvt. Ltd. Co. or Public Ltd. Co. or Co-operative Society, balance sheet and Profit and Loss Account for the latest two years duly authenticated</td>
</tr>
<tr>
<td>8</td>
<td><strong>In case of Sole Proprietorship or Partnership</strong> Balance Sheets and Profit &amp; Loss Account for the latest two years duly authenticated.</td>
</tr>
<tr>
<td>9</td>
<td>List of major customers to whom the mattresses were supplied during last two years, with date of supply and quantity.</td>
</tr>
<tr>
<td>10</td>
<td>Copy of PAN card</td>
</tr>
<tr>
<td>11</td>
<td>Mention the brand and enclose the brochure of the product</td>
</tr>
<tr>
<td>12</td>
<td>Copy of ISO certification, if any</td>
</tr>
<tr>
<td>13</td>
<td>Certificate against black listing of firm or against criminal case.</td>
</tr>
<tr>
<td></td>
<td>Any other information</td>
</tr>
</tbody>
</table>

(Dated Signature of Tenderer with Date)
Stamp of the firm/company)